

Risk Assessment

Subject	Coronavirus/Covid-19		Project/Location				
Risk Assessor	Tracy McGowan TechIOSH	Position	Health and Safety Officer	Issue Date:	21 Mar 2022	Review Date:	21 Sept 2022

HAZARDS / RISKS IDENTIFIED	INITIAL RISK (before risk controls) L / M / H	RISK CONTROL MEASURES	RESIDUAL RISK (after risk controls) L / M / H
Inadequate Provision of PPE and cleaning products	H	<ul style="list-style-type: none"> Before commencing any works, all necessary PPE and cleaning products, including soap and water or hand sanitisers must be available to every worker. If this is not the case, then work should not commence until resolved. 	L
Travel	H	<ul style="list-style-type: none"> Workers should travel to work alone where possible. Where workers must share transport journeys should be shared by the same individuals. No more than 2 people in a van, the passenger facing away from the driver where possible, ensure there is no face-to-face contact. There should be good ventilation i.e. keep windows open. The vehicle should be cleaned regularly using gloves and standard cleaning products, with particular emphasis on handles and other areas where passengers may touch surfaces. On arrival at site, ensure social distancing at all times; if this cannot be achieved do not leave your vehicle until this can be achieved. If more than one person is travelling in work vehicles both MUST wear face coverings. 	L
Spread of Infection on Site	H	<ul style="list-style-type: none"> Stop all non-essential visitors. All site visits must be by prior arrangement, allowing the site supervisor to prepare and have uninterrupted access i.e. to minimise the need to touch door handles etc inside or outside the building. All workers MUST wash or sanitise their hands before entering and leaving the site Wear face coverings on site at all times. Allow plenty of space (two metres) between people waiting to enter site. Regularly clean common contact surfaces. Induction/toolbox talks must be carefully managed to ensure social distancing or held on site in open air if possible. Toolbox talks –daily toolbox talks on CV-19 to reiterate site operating procedures and inform of any 	M

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		<p>change to site procedures.</p> <ul style="list-style-type: none"> • Drivers should remain in their vehicles if the load will allow it and must wash or clean their hands before unloading goods and materials. • Sharing of tools and equipment to be kept to a minimum, all hard surfaces contact areas to be cleaned after every use. • Maintain effective communication to all on site. • A record of all site visitors to be kept and made available to client to view on request. No sign in book will be available, all personnel on site will be by appointment only and recorded by the site manager. • Every employee will take responsibility for their own welfare and shall not intentionally put any other worker at risk. 	
Lack of Hand Washing Facilities	H	<ul style="list-style-type: none"> • Provide additional hand washing/sanitizing facilities to the welfare facilities. Provide hand sanitiser where hand washing facilities are unavailable. • Wipes and cleaning materials will be available on site. • Provide suitable and sufficient rubbish bins for hand wipes with regular removal and disposal. 	L
Using Toilet Facilities	H	<ul style="list-style-type: none"> • Restrict the number of people using toilet facilities at any one time – “one in/one out” controls must be used. • Wash hands and sanitise before and after using the toilet facilities. 	L
Canteens and Eating Arrangements	H	<ul style="list-style-type: none"> • Whilst there is a requirement for construction sites to provide a means of heating food and making hot drinks, these are exceptional circumstances and where it is not possible to introduce a means of keeping equipment clean between use, kettles, microwaves etc. must be removed from use and workforce be asked to bring pre-prepared meals and refillable drinking bottles. • Face coverings can only be removed when eating or drinking. • Workforce if required can take their breaks in their vehicle, ensuring cleaning of vehicle is carried out. • Workers must sit 2 metres apart from each other whilst eating and avoid all contact. • You should bring your own food and drinks to work, do not accept food items from anyone else. • Do not share crockery, eating utensils, cups etc. • All rubbish must be put straight in the bin and not left for someone else to clear up. • All areas used for eating must be thoroughly cleaned at the end of each break and shift. 	M

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Site Meetings	H	<ul style="list-style-type: none"> • Where possible, use Skype, facetime, etc to avoid visitors to site. • All visitors to site by prior appointment. • Only absolutely necessary meetings should take place with only essential participants attending. • Attendees must be two metres apart from each other and wearing face coverings at all times. • Consider holding meetings in open areas where possible. 	M
Germs on Hard Surfaces	H	<ul style="list-style-type: none"> • Enhanced cleaning procedures must be in place across the site, particularly in communal areas and at touch points including, where applicable: • Taps and washing facilities • Toilet flush and seats • Door handles and push plates • Hand rails on staircases and corridors • Machinery and equipment controls • Food eating surfaces • Task appropriate glove wearing is mandatory. 	L
Worker Develops Symptoms of COVID-19	H	<ul style="list-style-type: none"> • If a worker develops Covid-19 symptoms, they should: • Return home immediately. • Avoid touching anything. • Cough or sneeze into a tissue and put it in the bin, or if they do not have tissues, cough and sneeze into the crook of their elbow. • They must then follow the latest government guidance on self-isolation and not return to work until their period of self-isolation has been completed or have had a negative test. • Contact their supervisor. • Advise Employer (Main Office) of developing condition. • If a worker on site is diagnosed with COVID-19, the site must cease all operations until a cleaning and disinfection programme has been completed, in accordance with Health Protection Scotland and UK Government guidelines. 	M
Infection (Outside of Work)	H	<ul style="list-style-type: none"> • Only travel on public transport if absolutely essential. • Take care to maintain social distancing during any shopping trips. • Do not make any non-essential trips especially to higher tier areas. • Follow the latest governments guidance at all times. 	M

